Sekretaris Perusahaan
Corporate Secretary

Sekretaris Perusahaan adalah organ pendukung Direksi yang berperan penting dalam memfasilitasi komunikasi antar-organ Perseroan dan sebagai penghubung yang menjembatani kepentingan Perseroan dengan regulator, Pemegang Saham, media, dan pihak eksternal lainnya. Disamping itu, Sekretaris Perusahaan juga menjalankan fungsi kesekretariatan perusahaan dan memastikan kepatuhan Perseroan kepada peraturan dan prinsip GCG. Sekretaris Perusahaan memiliki posisi strategis dalam membangun *corporate image* IPCC.

Fungsi Sekretaris Perusahaan di Perseroan telah selaras dengan ketentuan Peraturan Otoritas Jasa Keuangan Nomor 35/POJK.04/2014 ("POJK 35/2014") tentang Sekretaris Perusahaan Emiten atau Perusahaan Publik.

DASAR HUKUM

1) Undang-Undang Republik Indonesia Nomor 40 Tahun 2007 tentang Perseroan Terbatas;
2) Peraturan Otoritas Jasa Keuangan Nomor 33/POJK.04/2014 tentang Direksi dan Dewan Komisaris Emiten atau Perusahaan Publik;
3) Peraturan Otoritas Jasa Keuangan Nomor 32/POJK.04/2014 tentang Rencana dan Penyelenggaraan Rapat Umum Pemegang Saham Perusahaan Terbuka sebagaimana telah diubah dengan Peraturan Otoritas Jasa Keuangan 10/POJK.04/2017;
4) Peraturan Otoritas Jasa Keuangan Nomor 35/POJK.04/2014 tentang Sekretaris Perusahaan Emiten atau Perusahaan Publik;
5) Peraturan Otoritas Jasa Keuangan Nomor 8/POJK.04/2015 tentang Situs Web Emiten Atau Perusahaan Publik;
6) Peraturan Otoritas Jasa Keuangan Nomor 31/POJK.04/2015 tentang Keterbukaan atas Informasi atau Fakta Material oleh Emiten atau Perusahaan Publik;
7) Peraturan Otoritas Jasa Keuangan Nomor 29/POJK.04/2016 tentang Laporan Tahunan Emiten atau Perusahaan Publik;
8) Surat Edaran Otoritas Jasa Keuangan Nomor 30/SEOJK.04/2016 tentang Bentuk dan Isi Laporan Tahunan Emiten Atau Perusahaan Publik.

PEDOMAN KERJA SEKRETARIS PERUSAHAAN

Berikut ini adalah daftar pedoman kerja yang dijadikan sebagai acuan bagi Sekretaris Perusahaan dalam menjalankan tugas dan tanggung jawabnya agar dapat berjalan efektif, antara lain:

a) Pedoman Good Corporate Governance
b) Pedoman Tata Kerja Hubungan BOC dan BOD
c) Pedoman Sponsorship atau Bentuk Bantuan Lainnya
d) Pedoman Penyusunan dan Pembuatan Annual Report
e) Pedoman Penyaluran Dana CSR
f) Pedoman Pelaksanaan RUPS
g) Pedoman Pengelolaan Informasi dengan Media
h) Pedoman Visit dan Field Trip

Corporate Secretary is a supporting organ of the Board of Directors that plays an important role in facilitating communication among the internal bodies in the Company as well as being a liaison that bridging the interests of the Company with regulators, shareholders, media, and other external parties. Corporate Secretary also carries out the Company's secretarial function and ensures the Company's compliance with GCG rules and principles. Corporate Secretary has a strategic position in maintaining the corporate image of the IPCC.

The duties of the Corporate Secretary in the Company are in line with the provisions of the Financial Services Authority Regulation Number 35/POJK.04/2014 ("POJK 35/2014") regarding Corporate Secretary of Issuers or Public Companies.

LEGAL BASIS

1) Law of the Republic of Indonesia Number 40 of 2007 concerning Limited Liability Companies;
2) Financial Services Authority Regulation Number 33/POJK.04/2014 concerning the Board of Directors and Board of Commissioners of Issuers or Public Companies;
3) Financial Services Authority Regulation Number 32/POJK.04/2014 concerning Planning and Organizing General Meeting of Shareholders of a Public Company as amended by Financial Services Authority Regulation 10/POJK.04/2017;
4) Financial Services Authority Regulation Number 35/POJK.04/2014 concerning Corporate Secretary of Issuers or Public Companies;
5) Financial Services Authority Regulation Number 8/POJK.04/2015 concerning Websites of Issuers or Public Companies;
6) Financial Services Authority Regulation Number 31/POJK.04/2015 concerning Disclosure of Information or Material Facts by Issuers or Public Companies;
7) Financial Services Authority Regulation Number 29/POJK.04/2016 concerning Annual Reports of Issuers or Public Companies;
8) Financial Services Authority Circular Letter Number 30/SEOJK.04/2016 concerning the Form and Content of the Annual Report of Issuers or Public Companies.

CORPORATE SECRETARY WORK GUIDELINES

The following is a list of work guidelines as a reference for the Corporate Secretary to carry out its duties and responsibilities effectively, including:

a) Guidelines of Good Corporate Governance
b) Board Charter for BOC and BOD Relations
c) Sponsorship or Other Assistance Guidelines
d) Annual Reports Preparation Guidelines
e) CSR Budget Disbursement Guidelines
f) GMS Implementation Guidelines
g) Guidelines of Management of Information with Media
h) Visit and Field Trip Guidelines

PROFIL SEKRETARIS PERUSAHAAN

PROFILE OF CORPORATE SECRETARY

Data Pribadi Personal data	Warga Negara Indonesia, 51 tahun, domisili di DKI Jakarta, Indonesia Indonesian citizen, 51 years old, domiciled in Jakarta
Dasar Hukum Pengangkatan Legal Basis of Appointment	Surat Keputusan Direksi PT Indonesia Kendaraan Terminal Tbk No.KP.428/1/1/IKT-18 tentang Alih Tugas/ Jabatan bagi Pekerja di Lingkungan PT Indonesia Kendaraan Terminal Tbk tanggal 23 Juli 2018. The Decree of the Board of Directors of PT Indonesia Kendaraan Terminal Tbk No. KP.428/1/1/IKT-18 concerning Transfer of Duties/Positions for Workers in PT Indonesia Kendaraan Terminal Tbk dated July 23, 2018.
Riwayat Pendidikan Education Background	• Sarjana Manajemen Transportasi Laut dari STIE Kampus Ungu, Jakarta. • Bachelor of Marine Transportation Management from STIE Ungu Campus, Jakarta.
Riwayat Karier Work Experience	• Sekretaris Perusahaan PT Indonesia Kendaraan Terminal Tbk (Mei 2018-Sekarang) • ASP. Hubungan Masyarakat Kantor Pusat (September 2015-Oktober 2016) • SDVP Komunikasi Perusahaan Kantor Pusat (Oktober 2016-Mei 2018) • Asst. Manager. Humas PT. Pelabuhan Tanjung Priok (November 2014-September 2015) • Asst. Manager Pely. Pelanggan Cabang Pelabuhan Tanjung Priok (Januari 2011-November 2014) • Kepala Usaha Terminal (Juli 2010-Januari 2011) • Corporate Secretary of PT Indonesia Kendaraan Terminal Tbk (May 2018-Present) • ASP. Public Relations Head Office (September 2015-October 2016) • SDVP Corporate Communications Head Office (October 2016-May 2018) • Asst. Managers. Public Relations of PT. Pelabuhan Tanjung Priok (November 2014-September 2015) • Asst. Manager Pely. Pelabuhan Tanjung Priok Branch Customers (January 2011-November 2014) • Head of Terminal Business (July 2010-January 2011)

Sekretaris Perusahaan
Corporate Secretary

Riwayat Pelatihan Training Attended:	• *Change Agent Development Program Batch* 3 (2014) • *Environmental Management System* ISO 14001:2004 (2014) • *Training ISO 14001 EMS Awareness Batch* IV (2014) • *Port Business Stakeholder Management Workshop* (2015) • *Workshop* "Kupas Tuntas Layanan Informasi Publik" (2016) • *5th Indonesia Corporate Communication Summit* (2017) • *Managerial Development Program Batch* II (2017) • Pemahaman Integrasi ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 BATCH II (2017) • *Qualified Risk Management Analyst* (Qrma) (*Batch* V) (2017) • *Corporate Governance Leadership Program* (IICD) (2020) • *Change Agent Development Program Batch* 3 (2014) • Environmental Management System ISO 14001:2004 (2014) • ISO 14001 EMS Awareness Training Batch IV (2014) • Port Business Stakeholder Management Workshop (2015) • Workshop on "Kupas Tuntas Layanan Informasi Publik" (2016) • 5th Indonesia Corporate Communication Summit (2017) • Managerial Development Program Batch II (2017) • Understanding of Integration of ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 BATCH II (2017) • Qualified Risk Management Analyst (Qrma) (Batch V) (2017) • Corporate Governance Leadership Program (IICD) (2020)
Rangkap Jabatan Concurrent Position	• Tidak memiliki rangkap jabatan. • There are no concurrent positions.

TUGAS DAN TANGGUNG JAWAB SEKRETARIS PERUSAHAAN

Mengacu pada isi Pedoman Tata Kerja Hubungan Dewan Komisaris dan Direksi dan Pedoman *Good Corporate Governance*, Sekretaris Perusahaan menjalankan tugas dan tanggung jawab, antara lain sebagai berikut:

1) Memastikan bahwa Perusahaan mematuhi peraturan tentang persyaratan keterbukaan sejalan dengan penerapan prinsip-prinsip GCG;
2) Memberikan informasi yang dibutuhkan oleh Direksi dan Dewan Komisaris secara berkala dan/atau sewaktu-waktu apabila diminta;
3) Menatausahakan serta menyimpan dokumen Perusahaan, termasuk tetapi tidak terbatas pada, Daftar Pemegang Saham, Daftar Khusus dan risalah rapat Direksi, rapat Dewan Komisaris, dan RUPS;
4) Mengelola Rapat Direksi;
5) Mengelola Rapat Gabungan Dewan Komisaris dan Direksi;
6) Membantu Direksi dalam pemecahan masalah-masalah Perusahaan secara umum;
7) Mengawasi jalannya aplikasi peraturan yang berlaku dengan tetap berpedoman pada prinsip GCG;
8) Menangani dan mengkoordinir Permasalahan Legal Perusahaan;
9) Menatausahakan serta menyimpan dokumen-dokumen Perusahaan;
10) Mengkoordinir program kerja dan aktivitas Sekretaris Direksi;
11) Mengikuti perkembangan/peraturan yang berlaku di bidang Pasar Modal;
12) Memberikan masukan kepada Direksi untuk mematuhi Undang-Undang No 8 tahun 1995 tentang Pasar Modal;

DUTIES AND RESPONSIBILITIES OF THE CORPORATE SECRETARY

In pursuant of the Board Manual for BOC and BOD Relations and the Guidelines for Good Corporate Governance, the Corporate Secretary carries out the duties and responsibilities, including:

1) Ensuring the compliances of the Company with the regulations regarding disclosure requirements in line with the implementation of GCG principles;
2) Providing information needed by the Board of Directors and Board of Commissioners periodically and/or at any time if requested;
3) Administering and keeping Company documents, including but not limited to, Register of Shareholders, Special Register and minutes of Board of Directors meetings, Board of Commissioners meetings, and minutes of GMS;
4) Managing Board of Directors Meetings;
5) Managing the Joint Meetings of the Board of Commissioners and the Board of Directors;
6) Assisting the Board of Directors in solving the Company's problems in general;
7) Supervising the implementation of the applicable regulations while sticking to the principles of GCG;
8) Handling and coordinating the Company's Legal Issues;
9) Administering and storing Company documents;
10) Organizing the work programs and activities of the Secretary to the Board of Directors;
11) Updating the developments/regulations applicable in the Capital Market sector;
12) Providing input to the Board of Directors to comply with Law No. 8 of 1995 concerning the Capital Market;

13) Memberikan pelayanan kepada masyarakat atau Stakeholders atas informasi yang dibutuhkan modal yang berkaitan dengan kondisi Perusahaan;
14) Sebagai penghubung (*liaison officer*) antara perusahaan dengan lembaga terkait dan masyarakat (luar dan lingkungan), termasuk penyusunan dan pelaksanaan Program Tanggung Jawab Sosial Perusahaan (CSR).

13) Providing services and information to the public or stakeholders regarding the condition of the Company;

14) As a liaison officer between the Company and related institutions as well as the community, both outside and surrounding community, including the preparation and implementation of the Corporate Social Responsibility (CSR) Program.

LAPORAN PELAKSANAAN TUGAS DAN TANGGUNG JAWAB SEKRETARIS PERUSAHAAN TAHUN 2021

1. Penyelenggaraan 1 (satu) kali Rapat Umum Pemegang Saham tahunan dan 1 (satu) kali Rapat Umum Pemegang Saham Luar Biasa
2. Penyelenggaraan 12 (dua belas) Rapat Komisaris, 12 (dua belas) Rapat gabungan Komisaris dan Direksi, 32 (tiga puluh dua) Rapat Direksi beserta dengan pengelolaan Notulensi Rapat.
3. Pelaksanaan keterbukaan informasi dengan penyusunan 1 (satu) Laporan Tahunan, 1 (satu) Laporan Berkelanjutan dan 4 (empat) Laporan Keuangan.
4. Pelaksanaan 1 (satu) kali *public expose*
5. Pengelolaan media komunikasi resmi IPCC seperti website dan akun media sosial sebagai bentuk keterbukaan informasi dan promosi
6. Pelaksanaan program media relations melalui siaran pers dan media gathering serta pemberitaan positif.
7. Melakukan penyampaian keterbukaan informasi kepada masyarakat melalui media Televisi
8. Melakukan pendampingan dalam kedinasan Direksi
9. Membuat agenda kerja bagi Direksi
10. Monitoring terhadap implementasi *corporate identity*
11. Menerbitkan materi promosi *corporate* dan promosi layanan
12. Pelaksanaan komunikasi kepada internal dengan mengadakan 1 (satu) kali Rapat Kerja Nasional.
13. Pelaksanaan event seperti Safari Ramadan, Halal bi Halal, peringatan HUT RI, peringatan HUT IPCC dan last call first call kapal
14. Melaksanakan *Corporate Social Responsibility* dengan nilai realisasi selama 1 (satu) tahun sebesar Rp716.632.734 kepada masyarakat

DUTIES IMPLEMENTATION REPORTS OF CORPORATE SECRETARY IN 2021

1. Organizing 1 (one) annual General Meeting of Shareholders and 1 (one) Extraordinary General Meeting of Shareholders
2. Organizing 12 (twelve) Meetings of Board of Commissioners, 12 (twelve) Joint Meetings of Commissioners and Directors, 32 (thirty two) Meetings of Board of Directors along with the documentation of Minutes of Meeting
3. Implementing the information disclosure by preparing 1 (one) Annual Report, 1 (one) Sustainability Report and 4 (four) Financial Reports
4. Implementing 1 (one) public expose
5. Managing the IPCC official communication media, such as websites and social media accounts as a form of information disclosure and promotion
6. Conducting media relations programs through press releases and media gatherings as well as positive news
7. Delivering information disclosure to the public through television media
8. Providing assistance to the Board of Directors
9. Creating work agendas for the Board of Directors
10. Monitoring the implementation of corporate identity
11. Publishing corporate promotional materials and service promotions
12. Conducting internal communication by organizing 1 (one) National Working Meeting.
13. Conducting events such as Safari Ramadan, Halal bi Halal, anniversary commemoration of the Republic of Indonesia, anniversary commemoration of the IPCC as well as last call first call ship
14. Implementing Corporate Social Responsibility to the community with a realized value of Rp716,632,734 for 1 (one) year

PROGRAM PENGEMBANGAN KOMPETENSI SEKRETARIS PERUSAHAAN TAHUN 2021

Uraian lengkap mengenai daftar program pelatihan dan pengembangan kompetensi yang telah diikuti oleh Sekretaris Perusahaan sepanjang tahun 2021 dapat dilihat pada Bab Profil Perusahaan, di dalam Laporan Tahunan ini.

CORPORATE SECRETARY COMPETENCE DEVELOPMENT PROGRAM FOR 2021

A complete description of the list of training and competence development programs that the Corporate Secretary has participated in throughout 2021 can be seen in the Company Profile Chapter, in this Annual Report.

Sekretaris Perusahaan
Corporate Secretary

STRUKTUR DAN ORGANISASI

Berdasarkan Surat Keputusan Direksi PT Indonesia Kendaraan Terminal Tbk No. KP.10.01/1/10/1/SDMA/UTMA/PLND-21 tentang Alih Tugas/Jabatan bagi Pekerja di Lingkungan PT Indonesia Kendaraan Terminal Tbk tanggal 23 Juli 2018, adapun struktur organisasi Sekretaris Perusahaan beserta susunan pejabat dan pemimpin unit kerja dibawahnya adalah sebagai berikut:

STRUCTURE AND ORGANIZATION

Based on the Decree of the Board of Directors of PT Indonesia Kendaraan Terminal Tbk No. KP.10.01/1/10/1/SDMA/UTMA/PLND-21 concerning Transfer of Duties/Positions for Workers in PT Indonesia Kendaraan Terminal Tbk dated July 23, 2018, the organizational structure of the Corporate Secretary along with the composition of Corporate Secretary executive officer and its supervised unit is as follows:

Mengacu pada struktur di atas, terlihat bahwa Sekretaris Perusahaan bertanggung jawab langsung kepada Direktur Utama. Kemudian dalam menjalankan fungsi dan peranannya, Sekretaris Perusahaan membawahi 2 (dua) divisi yang memiliki tugas dan tanggung jawab berbeda, yaitu:

Based on the illustrated structure, it is indicated that the Corporate Secretary is directly responsible to the President Director. In carrying out its functions and roles, the Corporate Secretary supervises 2 (two) divisions with different duties and responsibilities as follows:

ASM Komunikasi Perusahaan dan CSR ASM of Corporate Communication and CSR	
VIDYAH PAYAPO	
Data Pribadi Personal data	Warga Negara Indonesia, 31 tahun, domisili di DKI Jakarta, Indonesia Indonesian citizen, 31 years old, resides in DKI Jakarta, Indonesia
Dasar Hukum Pengangkatan Legal Basis of Appointment	Surat Keputusan Direksi PT Pelabuhan Indonesia (Persero) Nomor: KP.10.01/1/10/1/SDMA/UTMA/PLND-21 tentang Pengalihan Status Pekerja/Pegawai PT Pelabuhan Indonesia I, III Dan IV (Persero) Menjadi Pekerja PT Pelabuhan Indonesia (Persero) dan Penugasan Pekerja Di Lingkungan PT Pelabuhan Indonesia (Persero) The Decree of the Board of Directors of PT Pelabuhan Indonesia (Persero) Number: KP.10.01/1/10/1/SDMA/UTMA/PLND-21 concerning the Transfer of Status of Workers/Employees of PT Pelabuhan Indonesia I, III and IV (Persero) to Become Workers of PT Pelabuhan Indonesia (Persero) and Worker Assignment in PT Pelabuhan Indonesia (Persero)
Riwayat Pendidikan Education Background	Sarjana Hubungan Internasional – Universitas Paramadina Bachelor of International Relations – Paramadina University
Riwayat Jabatan Career Experiences	• *Supervisor* Komunikasi Perusahaan & CSR/ Corporate Communications & CSR Supervisor • *Senior Officer* Komunikasi Perusahaan Kantor Pusat/ Senior Officer Corporate Communications Head Office • *Junior Officer* Komunikasi Perusahaan Kantor Pusat/ Junior Officer Corporate Communications Head Office • Staf *General Manager* Jr. Cabang Pelabuhan Banten/ General Manager Jr. staff. Banten Port Branch

ASM Komunikasi Perusahaan dan CSR ASM of Corporate Communication and CSR	
Fungsi dan Peran ASM Komunikasi Perusahaan dan CSR: Functions and Roles of ASM Corporate Communication and CSR:	• Mengelola informasi internal dan eksternal • Protokoler Direksi dan Komisaris • Mengkoordinasikan pelaksanaan RUPS • Mengelola kegiatan *corporate social responsibility* • Melaksanakan event perusahaan • Mengelola media internal dan eksternal perusahaan • Pembuatan press release perusahaan • Pengelolaan media sosial perusahaan • Branding perusahaan baik di internal dan eksternal, baik media cetak, elektronik, penggunaan logo dan tone warna • Menjaga hubungan baik dengan media dan melakukan media gathering • Pembuatan laporan tahunan dan laporan keberlanjutan perusahaan • Pembuatan video perusahaa, buku perusahaan dan souvenir perusahaan • Mengakomodir Rapat Direksi dan pembuatan notulensinya • Managing internal and external information • Conducting Board of Directors and Commissioners Protocol • Coordinating the implementation of the GMS • Managing corporate social responsibility activities • Organizing corporate events • Managing Company's internal and external media • Preparing Company's press releases • Managing Company's social media • Managing Company's brand both internally and externally, both in print, electronic media, use of logos and color tones • Maintaining good relations with the media and conduct media gatherings • Preparing annual reports and Company sustainability reports • Making Company videos, books and souvenirs • Accommodating the Board of Directors Meeting and documenting its minutes of meetings

ASM HUKUM ASM OF LEGAL	
ASTRID UNGGUL PAWESTRI	
Data Pribadi Personal data	Warga Negara Indonesia, 38 tahun, domisili di DKI Jakarta, Indonesia Indonesian citizen, 38 years old, resides in DKI Jakarta, Indonesia
Dasar Hukum Pengangkatan Legal Basis of Appointment	Surat Keputusan Direksi PT Pelabuhan Indonesia (Persero) Nomor: KP.10.01/1/10/1/SDMA/UTMA/PLND-21 tentang Pengalihan Status Pekerja/Pegawai PT Pelabuhan Indonesia I, III Dan IV (Persero) Menjadi Pekerja PT Pelabuhan Indonesia (Persero) dan Penugasan Pekerja Di Lingkungan PT Pelabuhan Indonesia (Persero) The Decree of the Board of Directors of PT Pelabuhan Indonesia (Persero) Number: KP.10.01/1/10/1/SDMA/UTMA/PLND-21 concerning the Transfer of Status of Workers/Employees of PT Pelabuhan Indonesia I, III and IV (Persero) to Become Workers of PT Pelabuhan Indonesia (Persero) and Worker Assignment in PT Pelabuhan Indonesia (Persero)
Riwayat Pendidikan Education Background	• S1 Ilmu Hukum – UGM • S2 Magister Kenotariatan – UPH • S2 Maritime Economics Logistics – Eramsus University of Rotterdam • Bachelor of Law – UGM • Master's Degree in Notary – UPH • Master's Degree in Maritime Economics Logistics – Eramsus University of Rotterdam
Riwayat Jabatan Career Experiences	• 2020 – 2021 Deputi Hukum PT Pengerukan Indonesia • 2021 – sekarang ASM Hukum PT Indonesia Kendaraan Terminal Tbk • 2020 – 2021 Deputy Legal PT Pengerukan Indonesia • 2021 – now ASM Legal PT Indonesia Kendaraan Terminal Tbk

Sekretaris Perusahaan
Corporate Secretary

ASM HUKUM
ASM OF LEGAL

Fungsi dan Peran ASM Hukum Functions and Roles of Legal ASM	• Memberikan nasihat dan rekomendasi hukum • Memproses dan meninjau dokumen hukum (kontrak pengadaan, perjanjian komersial, peraturan perusahaan, dll • Melakukan riset hukum • Mengidentifikasi risiko hukum • Melakukan tindakan hukum atas nama Perseroan • Membantu negosiasi perjanjian komersial • Memfasilitasi penilaian penerapan tata kelola perusahaan yang baik (GCG) dan yang berstandar ASEAN (ACGS) • Memfasilitasi implementasi Sistem Manajemen Anti Suap ISO 37001:2016 • Providing legal advice and recommendations • Processing and reviewing legal documents (procurement contracts, commercial agreements, company regulations, etc • Conducting legal research • Identifying legal risks • Taking legal action on behalf of the Company • Assisting in negotiating commercial agreements • Facilitating the assessment of the good corporate governance (GCG) implementation and the ASEAN standard (ACGS) • Facilitating the implementation of the ISO 37001:2016 Anti-Bribery Management System

ASM HUBUNGAN INVESTOR
ASM INVESTOR RELATION

REZA PRIYAMBADA

Data Pribadi Personal data	Warga Negara Indonesia, 37 tahun, domisili di DKI Jakarta, Indonesia Indonesian citizen, 37 years old, resides in DKI Jakarta, Indonesia
Dasar Hukum Pengangkatan Legal Basis of Appointment	Surat Keputusan Direksi PT Indonesia Kendaraan Terminal Tbk No: HK.566/1/7/IKT-19 Decree of the Board of Directors of PT Indonesia Kendaraan Terminal Tbk No: HK.566/1/7/IKT-19
Riwayat Pendidikan Education Background	• 2002 – 2005 Diploma Degree Specialize in Securities Analyst, State College of Accountancy (STAN), Jakarta • 2006 – 2007 Bachelor Degree Majoring in Auditing and Accounting University of Gajah Mada • 2008 – 2011 Post graduate Program Majoring in Syariah Economic and Finance University of Indonesia
Riwayat Jabatan Career Experiences	• 2019 – now Investor Relation at PT Indonesia Kendaraan Terminal Tbk • 2016 – 2018 Senior Analyst at PT Binaartha Sekuritas • 2014 – 2016 Head of Research at PT NongHyup Korindo Securities Indonesia • 2012 – 2014 Head of Reseach at PT Trust Securities • 2011 – 2012 Managing Research & Fund Manager at PT Indosurya Asset Management • 2010 – 2011 Managing Research at PT Asjaya Indosurya Securities • 2007 – 2010 Business Development & Research Manager at PT Finansial Bisnis Informasi (Financial & Business Consultant
Fungsi dan Peran ASM Investor Relation Functions and Roles of ASM Investor Relation	• Ketersediaan informasi terkini terkait kinerja usaha perusahaan dan pandangan masa depan yang membantu investor dalam pengambilan keputusan berinvestasi • Ketersediaan informasi terkini terkait kinerja perseroan kepada pihak lain maupun stakeholder • Menjaga dan meningkatkan komunikasi antara perusahaan dengan para investor dan juga media baik di tingkat lokal maupun internasional; • Menjaga dan meningkatkan komunikasi antara Perusahaan dengan media, pers • Menjaga dan meningkatkan komunikasi antara Perusahaan dengan Regulator, Otoritas Jasa Keuangan, Bursa Efek Indonesia, Kustodian Sentral Efek Indonesia, Kliring Penjaminan Efek Indonesia, EDI Indonesia • Ensuring the availability of the latest information related to the Company's business performance and future outlook that helps investors in making investment decisions • Ensuring the availability of the latest information related to the Company's performance to other parties and stakeholders • Maintaining and improving communication between the company and investors as well as the media both locally and internationally; • Maintaining and improving communication between the Company and the media, press • Maintaining and improving communication between the Company and Regulators, Financial Services Authority, Indonesia Stock Exchange, Indonesian Central Securities Depository, Indonesian Clearing and Guarantee Corporation, EDI Indonesia